

MEVAGISSEY PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 29 September 2022 at 7pm

Present: Cllrs. M Roberts (Chairman), M Facey, G Barham, G Shephard, K Chamberlain, J Whatty, A Christie, A Williams, D Drake, G Williams, J Gann, J Brown, C Leiser.

In Attendance: Cllr James Mustoe (CC), 1 member of the public, T Cailleach (Clerk to the Council)

Unratified unless signed

1. Apologies were received from Cllrs Shephard, Brown, Gann and Chamberlain.
2. Cllr Facey declared an interest in Item 11.
3. Sandra Beardsmore Governor of Mevagissey Primary School introduced the new Headteacher Ben Ringrose.
Mr Ringrose thanked the PC for support provided to the School particularly during the Covid Pandemic. The Chairman welcomed Mr Ringrose and confirmed that there where items are not covered by the Education Act the Council had been pleased to step in and assist.
4. Proposed by Cllr Christie that the minutes of the meeting held on the 18 August 2022 were accepted and Seconded by Cllr Whatty. Carried
5. Proposed by Cllr Barham that the minutes of the Planning meeting held on the 19 August were accepted, Seconded by Cllr Whatty. Carried
6. Clerk reported
HSBC formalities still in process, forms submitted again and Item 8 refers to banking procedures to be discussed.
SW Hygiene Duty of Care Certificates for West Wharf and Valley Road PC received for signature. Clerk attended Cornwall Association Local Councils "Finance and Budgeting for Clerks" in preparation as the time for budget preparation for 2023/2024 is approaching and review to be carried out of existing 2022/2023 budget and spend to date as soon as HSBC formalities concluded.
Grant payments on hold until HSBC formalities concluded.
Rural Affairs Policing Team email received former Clerk's resignation. Cllr Morgan remains a representative on behalf of the Parish Council.
HMRC formalities are in process. Clerk Salary was not paid in August and unable at present to calculate tax liability so unable to progress until HMRC respond.
Clerk incurred expenses journeys Truro and St Austell for Parish Council business and meetings and personal phone use for HSBC and HMRC as less costly than the Parish "pay as you go" Phone.

7. To approve the monthly finances.

<u>Bills to pay</u>	£
Aug & Sept Clerk Salary costs	2,500.00
Valley Road PC Electricity 02/08/2022 to 01/09/2022	30.45
West Wharf PC Electricity 02/08/2022 to 01/09/2022	61.97
PC attendants 14/08/22 - 31/08/22	580.00
Operate Valley Road PC Sept 22	1,150.34
Operate West Wharf PC Sept 22	1,171.20
West Wharf PC water 07/07 - 03/08/2022	383.66
Bin rental & Haulage Car Park 16/08/22 - 30/08/22	639.00
South West Coast Path Third Cut	345.51
Bin rental & haulage Car Park 02/09/22 - 11/9/22	<u>513.22</u>
<u>Total</u>	<u>7,375.35</u>
<u>Accounts</u>	
Amount available to spend as of last meeting	117,061.99
Expenditure last month	5,485.13

<u>Plus:</u>		
HSBC Bank charges		56.00
<u>Payments received</u>		
Cash payment West Wharf PC		1,590.00
Cash payment River Valley PC		1,000.00
<u>Available to spend</u>		114,110.86
<u>Bank Statements (01/09/2022)</u>		
Current Account		£11,851.86
Deposit Account		£106,660.61
<u>TOTAL</u>		£118,512.47
less payments not cleared by 1st September		<u>-£4,401.61</u>
<u>Balance</u>		<u>£114,110.86</u>

Cllr Leiser proposed payment on account to Clerk of £1,000 for August and £1,000 for September and to hold £250 per month in respect of tax liability
 Seconded by Cllr Facey.

Carried

Cllr Facey proposed expenses budget of £250 for Parish Council business and Seconded by Cllr Morgan.

Carried.

Cllr Morgan proposed accounts be approved and Seconded by Cllr Barham.

Carried.

Cllr Facey proposed Grants already approved by paid and Seconded by Cllr Barham.

Carried.

8. Discussion of draft banking procedure Finance Policy as a working document to be reviewed as part of 2023/2024 Budget preparation and Asset Register confirmation no benches are owned by the Parish Council. Clerk will circulate Asset Register for consideration of items and valuation by Cllrs.
9. Report of accident at the Tregoney Hill to Polkirt Footpath Style leaving a resident stranded until walkers passing by could assist. Estimate of repairs is being obtained by a parish resident and Ward Member to contact Cormac who were to review replacing with a kissing gate.
10. Shared Prosperity Funding application joint project with The Lost Gardens of Heligan to benefit Mevagissey residents presented by Cllr Christie on behalf of herself and Cllr Brown. Cllr Facey proposed an "expression of interest" be submitted for the project Seconded by Cllr Leiser.
 Carried.
11. Discussion regarding the quote for the fixed 12-month Contract with British Gas electricity supply Valley Road PC and Cllr Morgan proposed that the electricity supply stays on a variable rate
 Seconded by Cllr Facey.
 Carried.
12. Discussed residents' email regarding Sunny Corner Car Park unfortunately the Parish Council have no powers to assist with the issue and Ward Member will supply further information to the Clerk about legislation underway for Clerk to pass to residents.
13. Cllr Facey will ring Healthmatic to confirm that no further action to be taken.
14. The information can be posted on Facebook and Mevagissey Community Support Group would be appropriate. The Clerk will confirm to the researcher.
15. Cllr Leiser provided an update on the progress of tree planting sites, Forest for Cornwall. Cllr Facey proposed who owns one site, seek permission and bring back to the Parish Council October meeting, Seconded by Cllr Barham.
 Carried.
16. Discussion regarding the transition as soon as formalities completed for Clerk change fully completed to the Government recommended email clerk@mevagissey.gov.uk and the risks not doing so. Cllr Whatty to review the formalities to be completed and to provide feedback.
17. Discussion confirmed that as the car parks are not owned or managed by the Parish Council it is impossible to consider the use of lamp posts for electric vehicle charging currently.
18. Report by Cllr Leiser on the South West Water Seminar covering the drainage and waste water plans for the region in respect of urban growth and climate change.
19. The Ward Member's Report was presented and can be seen on the Council's website.

20. No further information was available regarding Tregoney Hill and Cllr Facey proposed the draft letter regarding parking on private land be approved for use and Seconded by Cllr Christie.
Carried.
 21. The application for grant for St Peters Church Harvest Supper to be held in abeyance until banking formalities are completed. Grant policy to be reviewed at next Parish Council meeting.
 22. The email asking for support to object to the proposal to move Cornwall Fire and Rescue Critical Control Centre out of Cornwall was discussed and Cllr Barham proposed that the Parish Council write a letter of support and send to Kevin Towill and Seconded by Cllr A Williams.
 23. The meeting ended at 9.10 p.m. Date of next meeting (not Planning) 20 October 2022.
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NOTE: The meeting will include an opportunity for members of the public to make representations and give evidence on any item appearing on this Agenda.

No member of the public may speak longer than three minutes. The meeting has been advertised as a public meeting and as such could be recorded by broadcasters, the media or members of the public.